

College Professional Development & Leadership Committee Agenda

11/01/2016

3:00 pm to 5:00 pm

College Center, Distance Learning Conference Room

***Committee Mandate:*** *To promote, coordinate, recommend, and support the creation and delivery of professional development and leadership programs that increase the effectiveness of our institution and the satisfaction of our employees.*

1. **CALL TO ORDER**
	1. Roll Call

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| **Present** | **Members** |
|  | Bob Nash, Co-chair, Associate Dean, Distance Learning & Prof. Development |
|  | Cheryl Chapman, Co-chair, Academic Senate Representative |
|  | Mitchell Alves, Faculty Success Center Coordinator |
|  | Judy Garvey, MECTBD Administrator Representative |
|  | Elaine Hill, Classified Senate Representative |
|  | Ken Leighton, Academic Senate Representative |
|  | Dorothy McCollom, Classified Senate Representative & Committee Support |
|  | Renate Akins, Director of HR |
|  | Araba Mensah, Classified Senate Representative |
|  | Randall Warwick, Academic Senate Representative |

* 1. Welcome
	2. Adoption of Agenda
	3. Approval of Minutes: 10/04/2016
1. **SPECIAL REPORTS & UPDATES**
	1. Demo Cornerstone (Bob Nash/Renate Akins)
2. **ACTION ITEMS**
	1. Group will review Summer Institute Survey and propose topics for next year
	2. Spring Workshop Date
3. **STANDING REPORTS**
	1. None
4. **DISCUSSION ITEMS**

5.1 Creating a New Training Needs Survey for Each Discipline/Department (Bob)

1. **ANNOUNCEMENTS** (1-2 minutes per)
	1. 2017 4CSD Annual Conference, March 16 & 17, 2017 (Bob)
	2. ITC’s eLearning 2017 Conference, “The Beauty of eLearning”, February 19-22, 2017 (Bob)
	3. League of Innovations 19th Annual Innovations Conference, March 12-15, 2017 (Bob)

6.3 Next Meeting, December 6, 2016 at 3:00 pm

1. **ADJOURNMENT**